**CURRICULUM VITAE**

Tran Thu Ha

Intern

Gender: Female

Date of birth: 8th June 1997

Family Status: Single

Address: 123 Hung Vuong, HCM

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CAREER OBJECTIVE

Have been studying, working in English using environment and communicating with many foreigner teachers, I have improved my English skill alot and really want to put my strengh, skill and passion into society tivities such as teaching English for children. In the future, I want to have more experiences in Hospitality Management by some training project in Hotel in Korea and Singapore because my objective is to find a job which is both satisfied my demand and be able to enrich my overall skill.

WORKING EXPERIENCE

|  |  |
| --- | --- |
| Present | **Pasal Communication English Center**  Part-time Sales and Marketing Staff, coach for class  • Running Fanpage.  • Manage the student online through File.  • Telesales.  • Create a group to "Hunting Foreigners".  Achievements and skills gained:  • More growth up.  • Know how to deal with pressure.  • Manage the time. |
| Jun, 2017 | **Sheratons 5 Stars Hotel**  Serving wedding events  • Have to prepair tables, towers, dishes, cups,... Have to keep it clean and shine, no  finer print on cups or dishes  Achievements and skills gained :  • Patience  • Smile more attractive  • Carefull |

EDUCATION

Major: International Bachelor Degree (IBD)

Business Administration: Management

National Economics University (NEU)

Oct 2015 - May 2019

• Certificate has paticipated organizing Gala performance on

• Gala 10 years for IBD's program : "Mua Ta Da Yeu"

• Certificate of achievement in PASAL .

English - Excellent

MS Office: Excellent

ADDITIONAL SKILLS

• Office

• Logical thinking and creative

• Public Speaking

HOBBIES

• Beauty things

• Food review

• Famous Brand clothes on Sale

• Collecting notebook

HONORS & AWARDS

• TOP 10 Good Ballet in Primary school

REFEREE

MS. Nguyen Thanh Hong

Manager - Pasal Communication English Center– 0123456789 – hieutran@abc.com

I assure that the information provided is true and correct!